5th Annual State Dementia Services Coordinator (DSC) Summit
October 27-28, 2026 – Washington, D.C.

Covered Expenses for Invited State Officials

This event is sponsored by the Alzheimer's Association. The Alzheimer's Association is a not-for-profit 501(c)(3) organization. The Alzheimer's Association will directly support travel and lodging costs for invited state officials, where allowable. Other travel-related expenses, including ground transportation and meals, may be reimbursable by the Association in accordance with federal GSA per diem rates. State agency staff who request travel assistance are responsible for seeking any internal approvals needed within their agencies and in accordance with state laws and requirements. Note - the Association may be a registered lobbyist employer in your state.

Once a state official confirms their attendance by completing the required registration form, attendees will receive a group weblink where they can directly book their stay at the conference hotel, and they will also receive a unique Egencia weblink to book airfare. To ensure the best available rates, attendees are asked to book their airfare as soon as they receive the unique Egencia weblink. **Please note that the unique links to book travel will be emailed to registered participants starting in late July.**

AIRFARE

The Alzheimer's Association has chosen **Egencia** as its exclusive travel management partner. Invited state officials receiving travel reimbursement are required to make airfare reservations through this travel platform. Attendees will be prompted to create a profile and still be able to earn mileage credit with their frequent flyer programs. The Association will not reimburse for travel booked outside the identified travel platform. The closest airport is Ronald Reagan Washington National Airport (DCA).

When planning travel, attendees should plan to arrive in Washington, D.C. on Monday, October 26th. The Summit will kick-off at 8:00 a.m. on Tuesday, October 27th, and conclude at 2:30 p.m. on Wednesday, October 28th.

MILEAGE

For attendees who are driving to the meeting, the Association will reimburse mileage based on the federal government rate at $0.76 per mile. Self-parking is not available on site; however, valet parking is available at a discounted conference rate of $45 per day.

HOTEL

All meetings and events associated with the Alzheimer's Association's State DSC Summit will take place at the **Yours Truly DC Hotel, located at 1143 New Hampshire Avenue NW, Washington D.C. 20037**. Located in the heart of northwest DC, this boutique hotel is minutes away from Dupont Circle, Georgetown, museums, restaurants, and scenic views of the District.

The Association will cover hotel lodging costs for **two (2) nights at the host hotel** (attendees from Hawaii and Alaska are automatically granted a third night). Rooms booked for state officials whose travel costs are being covered by the Association will be billed directly to the Alzheimer's Association. Attendees will need to provide a credit card when booking and upon check-in to cover any incidental charges outside of the standard lodging costs. The Association's negotiated room rate for conference participants is $289 per night. A limited number of rooms have been reserved at the government rate for confirmed state officials from states that do not permit travel assistance - these will be made available on a first-come, first-served basis. Please contact Jada Barrett at jabarrett@alz.org to request any additional accommodations.

GROUND TRANSFERS

A variety of ground transportation options are available upon arrival to DCA airport or Union Station via Amtrak, including Taxi, Uber, Lyft, and Metro – the Foggy Bottom-GWU Metro Station and the Dupont Circle Metro Station (south entrance) are each 0.4 miles from the hotel.

MEALS

Breakfast, lunch, and dinner will be provided to all attendees on the first day of the Summit. Breakfast and lunch will be provided on the second day.

REIMBURSEMENT

Airfare and lodging costs will be covered directly by the Alzheimer's Association for the state officials permitted to receive travel assistance from the Association. Other travel-related expenses, including ground transportation and meals during travel, are reimbursable by the Association in accordance with federal GSA per diem rates (currently $69.00 in the District of Columbia for meals for the first and last day of travel). Attendees who wish to receive reimbursement must procure and save receipts to submit for reimbursement after the meeting *(please note - a credit card statement does not count in lieu of a receipt, a receipt showing the charge must be submitted for reimbursement)*. Instructions for submitting receipts will be provided when the meeting concludes.